



הידוּשׁ (Hiddush/Innovation) - The Rabbi Joshua Stampfer Grant Fund
The Institute for Judaic Studies of the Pacific Northwest

COVER SHEET

Name of individual or organizational applicant

Legal name on 501(c)3

Federal ID#

Address

Phone/Email

Project name

Amount requested (\$500-\$2,500)

Total program / project budget

Summarize the proposal and how it fits with the IJS mission

Is this request being submitted exclusively to IJS? Yes ___ No ___ If not, who else is contributing to the project and how much is being contributed?

I certify, to the best of my knowledge, that all information included in this proposal is correct and the tax-exempt status of this organization is still in effect. If a grant is awarded to this organization or individual, the proceeds of the grant will not be distributed or used to benefit any organization or individual supporting or engaged in unlawful activities.

Signature of Organization or Fiscal Agent/Sponsor Executive Director

Date

Signature of Individual Applicant

Date

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Proposal Narrative

Please provide the following information as attachments to the Cover Sheet. Do not exceed three (3) typed pages, preferably printed on both sides of the paper.

Background Information

Provide a resume (for an individual applicant) or brief organizational history. For the latter, include the organization's mission, last year's budget, current programs, activities, and service statistics that highlight the past year's successes.

Purpose of Grant

Expand on the proposal summary as noted on the Cover Sheet. Identify the issue(s) or need(s) to be addressed, providing evidence of size and/or severity if appropriate. Include demographic or geographic information regarding the community or population that will benefit from this grant.

List your goals and objectives for this grant.

- How do you plan to accomplish your goals?
- How will you measure the impact of the project?
- Who will be responsible and what is their experience carrying out this project?
- What is the anticipated timeline for implementing the request?
- What will you do if you receive less or more funding than the desired amount? How will that change the project?
- How will the results be publicized and communicated?

Program / Project Budget

Separately provide a line item breakdown of the project budget. Include only major income and expenses. For example, income could include grants, donations, fee revenue (if applicable). Expenses should identify staff or personnel costs, supplies and equipment, and any notable single expense. Include this line item budget as an attachment to the Cover Sheet.

Final Report

At the conclusion of the project, the grantee will submit a final report to IJS that will include a summary of the project, measures of its impact, how results were publicized, and future plans, if any. Also include a story that illustrates the impact of the project and attach pictures if appropriate.

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Final Checklist

- Brief introductory letter, on organization letterhead.
- Cover Sheet with contact information and signatures.
- Copy of IRS letter confirming organization 503(c)3 status.
- Written agreement from fiscal agent, if applicable.
- Completed Proposal Narrative.
- Completed program/project line item budget.
- Letters of support, recent newspaper/magazine articles (optional).